



## Handyperson

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**Supervisor:** Various

**Level:** Volunteer Handypersons are ranked at a **Tier 1 position** (See brochure for details)

**Position Description:** Volunteer will assist in completing odd jobs around the office such as maintenance, building furniture, painting, fixing objects, etc.

**Objective:** Having a functioning office space allows AIDS Calgary staff to focus on supporting our clients to the highest degree.

**Time Commitment:**

- Times will vary with need. Volunteer will be on call and unless urgent, can complete the task at their convenience.

**Responsibilities:**

- Assist with any odd jobs around the office that require manual labour when the need arises.
- Respect AIDS Calgary Awareness Association's confidentiality policy.

**Qualifications:**

- Willing to assist with miscellaneous tasks.
- Some experience in tasks such as maintenance, painting, etc is an asset.

**Training:**

None necessary.

**Benefits:**

- Opportunity to enhance handyperson skills.
- Recognition for your support.
- Have a snack and make new friends.
- Receive the AIDS Calgary newsletter and Volunteer newsletter.

**Application Requirements:**

- Register with the Volunteer Coordinator.
- Complete a Volunteer application form.
- Read and sign a Volunteer Contract and Oath of Confidentiality.

Questions? Interested in being an AIDS Calgary Volunteer?

Contact us:

[volunteer@aidsalgary.org](mailto:volunteer@aidsalgary.org)

(403) 508-2500

Or download the application form from our website

<http://www.aidsalgary.org/getInvolved/volunteer.shtml>